

OUUC BOARD MEETING MINUTES

Thursday, April 9, 7:00 – 9:00 PM on Zoom

We are a liberal religious community that opens minds, fills hearts, and transforms lives.

Board Officers Present: Arnold “Fritz” Wrede, President; James Trujillo, Vice-President; John Tafejian, Treasurer; Barry Zickuhr, Secretary

Members at Large Present: Don Melnick, Christine Parke, Wendy Endress, Jason Martinelli, Brian Coyne

Ex-officio Member: The Rev. Mary Gear

Members absent:

Congregational members present:

Opening words: Rev Mary

Vacant Board Member Replacement Vote

Wendy Endress for one year appointment, **approved unanimous**

Jason Marinelli for two year appointment, **approved unanimous**

Welcome and Check in

Review Agenda

Clarified portions of Minister’s report, moved governance changes up to after congregational concerns

Consent Agenda - February Board Minutes

Congregational Member Concerns/Comments No congregational members present

Proposed Governance Policy changes

Discussed Treasurer’s role, and changes.

Add to policy to delegate to minister 3.3.4:

...practices, **manage finances, present annual budget proposal to the congregation**

Amend treasurers role to remove B, C, & D

Add item to Treasurerer has access to all financial reports

Don moved, Barry Seconded. **Approved unanimous**

Board moved to assign signature authority of all accounts to the Minister, Rev. Mary Gear, and any person that she may delegate. This will include Sara Lewis, DRE of the congregation, and the board Treasurer, John Tafejian. **Approved unanimous**

Disruptive Behavior Policy

Discussed policy. Don recommended addition of language to allow “accused” to bring a witness.

James will review policy to ensure it is aligned with the bylaws, and will edit things on the shared drive.

Ministerial Report

Received grant for getting us up and online

Online world is good, reviewed Kari’s employment and work. It’s clear that technical expertise is required.

Finances:

Finance consulting team discussed financial risks of current situation. Share The Plate is down, Pledges are strong, Auction may be at risk. Will be some kind of event on May 2.

Discussed SBA loans for payroll protection. Will require Board and perhaps Congregation approval. Allowed to ask for 2½ times our payroll: ~\$73,000. If the loan is used for Salaries, benefits, mortgage & utilities, this does not have to be paid back.

Board will need to approve, and congregation approval is required, with a simple majority of the congregation.

Fritz will write a Board Line introducing the loan to the congregation

Barry will add this to the Congregational Meeting agenda

John reported on Realm progress. anticipated start date January 1. Will be a big deal as we have a new bookkeeper.

Annual Meeting planning

Review regulations and bylaws

Determine processes for notification, quorum, voting

Finalize agenda

Adding vote on application for Paycheck Protection Program to agenda.

Barry will add the Paycheck Protection Program info, and the names of the nominees to the agenda.

Fritz will draft the letter to the congregation and provide to Rev Mary for distribution ASAP

Review new business and assignments for next meeting

Tasks and assignments:

Barry will draft Governance Manual changes and send to Rev. Mary

John will provide copy of minutes to Keybank to change signature authority

Barry will add the Paycheck Protection Program info, and the names of the nominees to the agenda.

Fritz will draft the letter to the congregation and provide to Rev Mary for distribution ASAP

Don graded us a C+

Chris will do opening & closing words

James will grade the meeting

Closing

Respectfully submitted this 9th day of April, 2020 by Board Secretary Barry Zickuhr
