

CHURCH CLOSURE - PROCEDURE

It is the intention of the Olympia Unitarian Universalist Congregation that worship services will not be canceled except due to extreme circumstances, to include: gas leak, electricity failure, earthquake damage, weather conditions that would cause danger to those traveling to church, or any other issue that could cause harm to individuals using the building.

In the event there is a perceived need for worship service cancellation or church site change, the Minister has the authority to cancel or move worship services. If the Minister is unavailable, any two of the four other Accountable Persons may decide to cancel worship services, or may elect to move worship services to another location.

In the event worship services are canceled or changed to an alternative site, the Minister (or in the absence of the Minister, an Accountable Person) shall contact the Accountable Persons Team, all Board Members, the Music Director, and the Church Caretaker. The Church Administrator will notify post information on the church website, send out an email announcement, provide information to the local media, and change the phone message. The Church Administrator or his/her designee shall be responsible for posting a notice on the front door of the church with details of the cancellation or alternative site.

Cancellation of any other church activities will be at the discretion of the Minister and/or the members of the Accountable Persons Team and/or Activity Leaders. Any cancellation will be communicated the Administrator. Every effort will be made to contact participants.

